



## **Anne Saxelby Legacy Fund Apprenticeship Application — Summer 2023**

The Anne Saxelby Legacy Fund (ASLF) seeks to cultivate and inspire the next generation of food and agriculture leaders by sponsoring one month apprenticeships on farms similar to those that Anne engaged in during her early 20's. Participants will work full-time with a farm/production team for a 30-day immersive experience. Most apprenticeships take place during the months of July or August.

- Candidates will be paired with a participating farm or food business for a one month working apprenticeship as an employee of the farm or food business.
- Apprentices will participate in farming and production activities and will follow a tailored program that gives a general and overarching experience of the operation.
- Apprentices will be compensated \$20 per hour for 40-hour work weeks. Lodging and meals and an expense budget will be provided.
- Travel expenses to and from the host farm will be paid.

Our apprenticeship program focuses on young adults 17-25 as well as graduate students. We also encourage applications from those in life or career transitions that have led them to a desire to work in food and agriculture — all will be considered so please apply!

### **Apprenticeship Description**

#### **Required**

- Enthusiasm for the ASLF mission.
- A strong work ethic.
- Ability to work outdoors in all types of weather.
- Perform physical activities as needed.
- Basic competency with word processing and spreadsheets.
- Capable of working alone on a task and with direction from peers and supervisors.
- Attend safety and orientation training as required.
- Desire to share the experience through photos, stories, art, or social media.

## Work Environment

The work environment will depend on the unique host farm and the season, but participants should expect a variety of conditions and experiences available on a working farm. One should be prepared to work outdoors on a variety of farm types and in variable weather conditions. Chores conducted in facilities may include a production facility such as a cheese making room, livestock barn, packing-house, cheese cave, or a pop-up retail stand at the farmers' market.

## Agreement

Once the application and references are submitted, the ASLF Selection Committee will review the application and schedule an interview with promising candidates. Prior to final acceptance, an interview with a host farm will be scheduled and the candidate will have an opportunity to understand the scope of the farm's program. The farm will then make a final decision. If selected the ASLF apprentice will become a one month employee of the farm.

A formal agreement between the farm, the candidate and ASLF will be provided.

The agreement will include the following.

- Summary of the host farm/ business.
- Outline of apprenticeship curriculum/ essential duties/ responsibilities.
- Contact information for all host farm personnel and ASLF Liaison.
- Orientation / welcome information / important dates and information.
- Code of conduct.

## Timeline

1. Application due by March 15<sup>th</sup>.
2. Promising candidates will be contacted for an interview with the ASLF Selection Committee to be scheduled between March 23rd - April 12th.
3. Interviews will be conducted with promising candidates and the host farms.
4. We will announce acceptance into the program between April 15<sup>th</sup>- May 1<sup>st</sup>.
5. The host farm, ASLF and the candidate will formalize an apprenticeship agreement.
6. Most apprenticeships will take place in **July and August 2023**.
7. Participants will be asked to share their ASLF apprenticeship experience through storytelling and art.

**To apply, please send a completed application, cover letter, and two letters of recommendation to [info@annesaxelbylegacyfund.org](mailto:info@annesaxelbylegacyfund.org) or submit directly on line at [www.annesaxelbylegacyfund.org](http://www.annesaxelbylegacyfund.org) by March 15<sup>th</sup>. We look forward to receiving your application, and please do not hesitate to contact us with any questions!**



## Anne Saxelby Legacy Fund 2023 Apprenticeship Application Form

Name: \_\_\_\_\_ Pronouns: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Birth date: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Preferred mode of communication: \_\_\_\_\_

Related work experience (current or former):  
\_\_\_\_\_

Do you have a valid US Driver License? \_\_\_\_\_ Yes \_\_\_\_\_ No

### **Languages:**

Primary \_\_\_\_\_

Secondary \_\_\_\_\_

### **Demographics: (OPTIONAL)**

#### **Ethnicity:**

Indigenous/First Nations  
Pacific Islander  
Asian/Southeast Asian  
Black/African American  
Latinx  
Hispanic  
White

#### **Do you identify as any of the following?**

#### **Choose all that apply:**

LGBTQ+  
Veteran  
Refugee Status  
Immigrant or First-Generation American  
Do you require accommodation for any  
disability  
Low Income

#### **Gender:**

Female  
Male  
Transgender  
Non-binary

#### **Education level:**

Trade School  
High School  
Bachelors  
Masters  
PhD

**Additional Information.** Please include anything we should know to best pair and accommodate you with a host farm. (May be attached in a separate document.)

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**Area of interest by rank.** Please see the below list of types of food and farming operations. Please choose up to 5 in the order of interest.

#### **Areas of interest**

#### **Types of operations**

|                      |                            |
|----------------------|----------------------------|
| Livestock            |                            |
| Dairy                | <b><u>Value- Added</u></b> |
| Poultry              | Cheese                     |
| Vegetable            | Charcuterie & Cured Meats  |
| Orchard-Fruit/Nuts   | Processing & Butchering    |
| Small Fruits & Ribes | Fermentable & Preserves    |
| Grains & Pulses      | Baking                     |
| Fishing              | Wine Spirits/beer/cider    |
| Bee Keeping          | Fiber                      |
| Maple Sugar          | Other                      |

**Cover letter.** Please submit the application form along with a cover letter that speaks to the following questions.

- Why do you think ASLF would be a good fit for you?
- What do you seek to learn?
- Relevant experience. Can be a moment that sparked your interest.

**References.** Please include two letters of reference.

**Resumes.** May be submitted in addition to this completed application.

Please send completed applications to [info@AnneSaxelbyLegacyFund.org](mailto:info@AnneSaxelbyLegacyFund.org) with cover letter and letters of reference no later than March 15, 2023.

The Anne Saxelby Legacy Fund is an Equal Opportunity organization that does not discriminate on the basis of actual or perceived race, creed, color, religion, alienage or national origin, ancestry, citizenship status, age, disability or handicap, sex, marital status, veteran status, sexual orientation, genetic information, arrest record, or any other characteristic protected by applicable federal, state or local laws. We are dedicated to this policy with respect to recruitment, placement, training, compensation, and general treatment during the apprenticeship.